

Please use this form if you want the Hong Kong Public Offer Shares to be issued in your name

如閣下欲以本身名義登記將獲發行的香港公開發售股份，請使用本表格

Staple your
payment
here
請將股款
緊釘在此

This Application Form uses the same terms as defined in the prospectus of Excellence Commercial Property & Facilities Management Group Limited (the “Company”) dated October 7, 2020 (the “Prospectus”). 本申請表格使用卓越商企服務集團有限公司（「本公司」）於2020年10月7日刊發的招股章程（「招股章程」）所界定的詞語。

Neither this Application Form nor the Prospectus constitutes an offer to sell or the solicitation of an offer to buy any Hong Kong Public Offer Shares in any jurisdiction other than Hong Kong. The Hong Kong Public Offer Shares may not be offered or sold in the United States without registration or an exemption from registration under the U.S. Securities Act. 本申請表格及招股章程概不構成在香港以外任何司法權區要約出售或游說要約購買任何香港公開發售股份。若無根據美國證券法登記或豁免登記，香港公開發售股份不得在美國提呈發售或出售。

This Application Form and the Prospectus may not be forwarded or distributed or reproduced (in whole or in part) in any manner whatsoever in any jurisdiction where such forwarding, distribution or reproduction is not permitted under the law of that jurisdiction. 在任何根據當地法例不得發送、派發或複製本申請表格及招股章程的司法權區內概不得發送或派發或複製（不論方式，也不論全部或部分）本申請表格及招股章程。Copies of the Prospectus, all related Application Forms and the other documents specified in the paragraph headed “Documents delivered to the Registrar of Companies” in Appendix V to the Prospectus, have been registered by the Registrar of Companies in Hong Kong as required by Section 342C of the Companies (Winding Up and Miscellaneous Provisions) Ordinance (Chapter 32 of the Laws of Hong Kong). Hong Kong Exchanges and Clearing Limited, The Stock Exchange of Hong Kong Limited (the “Hong Kong Stock Exchange”), Hong Kong Securities Clearing Company Limited (“HKSCC”), the Securities and Futures Commission of Hong Kong (the “SFC”) and the Registrar of Companies in Hong Kong take no responsibility for the contents of these documents. 招股章程、所有相關申請表格及招股章程附錄五「送呈公司註冊處處長文件」一段所列明的其他文件已遵照香港法例第32章公司（清盤及雜項條文）條例第342C條的規定送呈香港公司註冊處處長登記。香港交易及結算所有限公司、香港聯合交易所有限公司（「香港聯交所」）、香港中央結算有限公司（「香港結算」）、香港證券及期貨事務監察委員會（「證監會」）及香港公司註冊處處長對此等文件的內容概不負責。

EXCELLENCE COMMERCIAL PROPERTY & FACILITIES MANAGEMENT GROUP LIMITED

卓越商企服務集團有限公司

(Incorporated in the Cayman Islands with limited liability)
(於開曼群島註冊成立的有限公司)

Stock code : 6989
股份代號 : 6989

Maximum Offer Price : HK\$10.68 per Hong Kong Public Offer Share, plus brokerage of 1.0%, SFC transaction levy of 0.0027% and Hong Kong Stock Exchange trading fee of 0.005% (payable in full on application in Hong Kong dollars and subject to refund)

最高發售價：每股香港公開發售股份10.68港元，另加1.0%經紀佣金、0.0027%證監會交易徵費及0.005%香港聯交所交易費（須於申請時以港元繳足，多繳股款可予退還）

You should read this Application Form in conjunction with the Prospectus, which contains further information on the application procedures. 招股章程尚有關於申請程序的其他資料，本申請表格應與招股章程一併閱讀。

Application Form 申請表格

To: Excellence Commercial Property & Facilities
Management Group Limited
Joint Sponsors
Joint Representatives
Joint Global Coordinators
Joint Bookrunners
Joint Lead Managers
The Hong Kong Underwriters

致：卓越商企服務集團有限公司

聯席保薦人
聯席代表
聯席全球協調人
聯席賬簿管理人
聯席牽頭經辦人
香港包銷商

Applicants' declaration

I/We agree to the terms and conditions and application procedures in this Application Form and the Prospectus. Please refer to the “Effect of completing and submitting this Application Form” section of this Application Form.

申請人聲明

本人／吾等同意本申請表格及招股章程的條款及條件以及申請程序。請參閱本申請表格「填交本申請表格的效用」一節。

Warning: Only one application may be made for the benefit of any person. Please refer to the last four bullets of “Effect of completing and submitting this Application Form” section.

警告：任何人士只限作出一次為其利益而進行的認購申請。請參閱「填交本申請表格的效用」一節最後四點。

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如閣下欲以本身名義登記將獲發行的香港公開發售股份，請使用本表格

Signed by (all) applicant(s) (all joint applicants must sign):

由(所有)申請人簽署(所有聯名申請人必須簽署):

Date 日期:

D日 / M月 / Y年

Number of Hong Kong Public Offer Shares applied for (not more than 15,000,000 shares) 申請香港公開發售股份數目(不超過15,000,000股股份)

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Total amount 總額

HK\$	港元
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Name in English (in BLOCK letters) 英文姓名/名稱(以正楷填寫)

Family name or company name 姓氏或公司名稱

Name in Chinese 中文姓名/名稱

Family name or company name 姓氏或公司名稱

Occupation in English 職業(以英文填寫)

--

Names of all other joint applicants in English (if any, in BLOCK letters) 所有其他聯名申請人的英文姓名/名稱(如有, 正楷)

1)
2)
3)

Hong Kong address (in English) and telephone number (joint applicants should give the address and the telephone number of first-named applicant only in BLOCK letters) 香港地址(以英文正楷填寫)及電話號碼(聯名申請人只須填寫排名首位申請人的地址及電話號碼)

For Nominees: You will be treated as applying for your own benefit if you do not complete this section. Please provide an account number or identification code for each (joint) beneficial owner

由代名人遞交: 代名人若不填寫本節, 是項認購申請將視作為閣下利益提出。請填寫每名(聯名)實益擁有人的賬戶號碼或識別編碼。

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ADDRESS LABEL 地址標貼 (Your name(s) and address in Hong Kong in BLOCK letters 請用英文正楷填寫姓名/名稱及香港地址)

For internal use 此欄供內部使用

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For Broker use 此欄供經紀填寫 Lodged by 遞交申請的經紀

Broker No. 經紀號碼

Broker's Chop 經紀印章

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Cheque/banker's cashier order number 支票/銀行本票號碼

--

Name of bank on which cheque/banker's cashier order is drawn (see "How to make your application" section) 兌現支票/銀行本票的銀行名稱(見「申請手續」一節)

--

Hong Kong Identity Card No./Passport No./Hong Kong Business Registration No.* (Please delete as appropriate) 香港身份證號碼/護照號碼/香港商業登記號碼*(請刪除不適用者)

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Hong Kong Identity Card No./Passport No./Hong Kong Business Registration No. of all other joint applicants* (Please delete as appropriate) 所有其他聯名申請人的香港身份證號碼/護照號碼/香港商業登記號碼*(請刪除不適用者)

1)
2)
3)

Telephone No. 電話號碼

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如閣下欲以本身名義登記將獲發行的香港公開發售股份，請使用本表格

- * (1) An individual must provide his Hong Kong Identity Card number or, if he does not hold a Hong Kong Identity Card, his passport number. A body corporate must provide its Hong Kong Business Registration number. Each joint applicant must provide its or his relevant number. The Hong Kong Identity Card number(s)/passport number(s)/Hong Kong Business Registration number(s) will be transferred to a third party for checking the Application Form's validity.
個別人士須填寫其香港身份證號碼或（如非香港身份證持有人）護照號碼。法人團體須填寫其香港商業登記號碼。每名聯名申請人均須提供其相關號碼。該等香港身份證號碼／護照號碼／香港商業登記號碼將轉交第三方以核實申請表格的有效性。
- (2) Part of the Hong Kong Identity Card number/passport number of you or, for joint applicants, the first-named applicant, may be printed on your refund cheque (if any). Your banker may require verification of your Hong Kong Identity Card number/passport number before you can cash your refund cheque.
退款支票（如有）上或會印有閣下或（如屬聯名申請人）排名首位申請人的香港身份證號碼／護照號碼的一部分。銀行兌現退款支票前或會要求查證閣下的香港身份證號碼／護照號碼。
- (3) If an application is made by an unlisted company and:
• the principal business of that company is dealing in securities; and
• you exercise statutory control over that company,
then the application will be treated as being made for your benefit.
倘若申請人是一家非上市公司，而：
• 該公司主要從事證券買賣業務；及
• 閣下對該公司可行使法定控制權，
是項申請將視作為閣下的利益提出。

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How to make your application

- Use the table below to calculate how much you must pay. Your application must be for a minimum of 1,000 Hong Kong Public Offer Shares and in one of the numbers set out in the table, or your application will be rejected.

NUMBER OF HONG KONG PUBLIC OFFER SHARES THAT MAY BE APPLIED FOR AND PAYMENTS

No. of Hong Kong Public Offer Shares applied for	Amount payable on application HK\$	No. of Hong Kong Public Offer Shares applied for	Amount payable on application HK\$	No. of Hong Kong Public Offer Shares applied for	Amount payable on application HK\$
1,000	10,787.62	45,000	485,443.01	700,000	7,551,335.65
2,000	21,575.25	50,000	539,381.12	800,000	8,630,097.89
3,000	32,362.87	60,000	647,257.34	900,000	9,708,860.12
4,000	43,150.49	70,000	755,133.57	1,000,000	10,787,622.36
5,000	53,938.11	80,000	863,009.79	2,000,000	21,575,244.72
6,000	64,725.73	90,000	970,886.01	3,000,000	32,362,867.08
7,000	75,513.36	100,000	1,078,762.24	4,000,000	43,150,489.44
8,000	86,300.98	150,000	1,618,143.35	5,000,000	53,938,111.80
9,000	97,088.61	200,000	2,157,524.47	6,000,000	64,725,734.16
10,000	107,876.22	250,000	2,696,905.59	7,000,000	75,513,356.52
15,000	161,814.34	300,000	3,236,286.71	8,000,000	86,300,978.88
20,000	215,752.45	350,000	3,775,667.83	9,000,000	97,088,601.24
25,000	269,690.56	400,000	4,315,048.94	10,000,000	107,876,223.60
30,000	323,628.67	450,000	4,854,430.06	15,000,000 ⁽¹⁾	161,814,335.40
35,000	377,566.78	500,000	5,393,811.18		
40,000	431,504.89	600,000	6,472,573.42		

⁽¹⁾ Maximum number of Hong Kong Public Offer Shares you may apply for

- Complete the form in English (in BLOCK letters) and sign it. Only written signatures will be accepted (and not by way of personal chop).
- Staple your cheque or banker's cashier order to the form. Each application for the Hong Kong Public Offer Shares must be accompanied by either one separate cheque or one separate banker's cashier order. Your application will be rejected if your cheque or banker's cashier order does not meet all the following requirements:

The cheque must:	Banker's cashier order must:
<ul style="list-style-type: none"> be in Hong Kong dollars; not be post-dated; be made payable to "HANG SENG (NOMINEE) LIMITED – EXCELLENCE COMMERCIAL PROPERTY & FACILITIES MANAGEMENT GROUP LIMITED – PUBLIC OFFER"; be crossed "Account Payee Only"; 	<ul style="list-style-type: none"> be issued by a licensed bank in Hong Kong, and have your name certified on the back by a person authorised by the bank. The name on the banker's cashier order must correspond with your name. If it is a joint application, the name on the back of the banker's cashier order must be the same as the first-named applicant's name.
<ul style="list-style-type: none"> be drawn on your Hong Kong dollar bank account in Hong Kong; and show your account name, which must either be pre-printed on the cheque, or be endorsed on the back by a person authorised by the bank. This account name must correspond with your name. If it is a joint application, the account name must be the same as the first-named applicant's name. 	

4. Tear off the Application Form, fold it once and lodge your completed Application Form (with cheque or banker's cashier order attached) to one of the collection boxes at any of the following designated branches of:

Hang Seng Bank Limited

District	Branch	Address
Hong Kong Island	Head office	83 Des Voeux Road Central
Kowloon	Tsimshatsui Branch	18 Carnarvon Road Kowloon

CMB Wing Lung Bank Limited

District	Branch	Address
Hong Kong Island	Kennedy Town Branch	28 Catchick Street
Kowloon	Mongkok Branch	B/F, CMB Wing Lung Bank Centre 636 Nathan Road

The Bank of East Asia, Limited:

District	Branch	Address
Hong Kong Island	Main Branch	10 Des Voeux Road Central Hong Kong
	Shaukiwan Branch	G/F, Ka Fook Building 289-293 Shau Kei Wan Road Shau Kei Wan
Kowloon	133 Wai Yip Street Branch	G/F, 133 Wai Yip Street Kwun Tong Kowloon
New Territories	Mei Foo Sun Chuen Branch	Shop N57, G/F Mount Sterling Mall Mei Foo

5. Your Application Form can be lodged at these times:

Wednesday, October 7, 2020 – 9:00 a.m. to 4:30 p.m.
Thursday, October 8, 2020 – 9:00 a.m. to 4:30 p.m.
Friday, October 9, 2020 – 9:00 a.m. to 4:30 p.m.
Saturday, October 10, 2020 – 9:00 a.m. to 12:00 noon
Monday, October 12, 2020 – 9:00 a.m. to 12:00 noon

6. The latest time for lodging your application is 12:00 noon on Monday, October 12, 2020. The application lists will be open between 11:45 a.m. and 12:00 noon on that day, subject only to the weather conditions, as described in the subsection headed “How to apply for the Hong Kong Public Offer Shares — 10. Effect of bad weather and/or extreme conditions on the opening of the application lists” in the Prospectus.

如閣下欲以本身名義登記將獲發行的香港公開發售股份，請使用本表格

申請手續

1. 使用下表計算閣下應付的款項。閣下申請認購的股數須至少為1,000股香港公開發售股份，並為下表所列的其中一個數目，否則恕不受理。

可供申請認購香港公開發售股份數目及應繳款項

申請認購的香港公開發售股份數目	申請時應繳款項 港元	申請認購的香港公開發售股份數目	申請時應繳款項 港元	申請認購的香港公開發售股份數目	申請時應繳款項 港元
1,000	10,787.62	45,000	485,443.01	700,000	7,551,335.65
2,000	21,575.25	50,000	539,381.12	800,000	8,630,097.89
3,000	32,362.87	60,000	647,257.34	900,000	9,708,860.12
4,000	43,150.49	70,000	755,133.57	1,000,000	10,787,622.36
5,000	53,938.11	80,000	863,009.79	2,000,000	21,575,244.72
6,000	64,725.73	90,000	970,886.01	3,000,000	32,362,867.08
7,000	75,513.36	100,000	1,078,762.24	4,000,000	43,150,489.44
8,000	86,300.98	150,000	1,618,143.35	5,000,000	53,938,111.80
9,000	97,088.61	200,000	2,157,524.47	6,000,000	64,725,734.16
10,000	107,876.22	250,000	2,696,905.59	7,000,000	75,513,356.52
15,000	161,814.34	300,000	3,236,286.71	8,000,000	86,300,978.88
20,000	215,752.45	350,000	3,775,667.83	9,000,000	97,088,601.24
25,000	269,690.56	400,000	4,315,048.94	10,000,000	107,876,223.60
30,000	323,628.67	450,000	4,854,430.06	15,000,000 ⁽¹⁾	161,814,335.40
35,000	377,566.78	500,000	5,393,811.18		
40,000	431,504.89	600,000	6,472,573.42		

⁽¹⁾ 閣下可申請認購的香港公開發售股份最高數目。

2. 以英文正楷填妥及簽署申請表格。只接納親筆簽名(不得以個人印章代替)。
3. 閣下須將支票或銀行本票釘於表格上。每份香港公開發售股份申請須附一張獨立開出支票或一張獨立開出銀行本票。支票或銀行本票必須符合以下所有規定，否則有關的認購申請不獲接納：

支票必須：	銀行本票必須：
<ul style="list-style-type: none"> 為港元； 不得為期票； 註明抬頭人為「恒生代理人有限公司 – 卓越商企服務集團有限公司 公開發售」； 劃線註明「只准入抬頭人賬戶」； 	
<ul style="list-style-type: none"> 從閣下在香港的港元銀行賬戶中開出；及 顯示閣下的賬戶名稱，而該賬戶名稱必須已預印在支票上，或由有關銀行授權的人士在支票背書。賬戶名稱必須與閣下姓名／名稱相同。如屬聯名申請，該賬戶名稱必須與排名首位申請人的姓名／名稱相同。 	<ul style="list-style-type: none"> 須由香港持牌銀行開出，並由有關銀行授權的人士在銀行本票背面簽署核證閣下姓名／名稱。銀行本票所示姓名／名稱須與閣下姓名／名稱相同。如屬聯名申請，銀行本票背面所示姓名／名稱須與排名首位申請人的姓名／名稱相同。

4. 請撕下申請表格，對摺一次，然後將填妥的申請表格（連同隨付支票或銀行本票）投入下列任何一家指定分行的收集箱：

恒生銀行有限公司

地區	分行	地址
香港島	香港總行	中環德輔道中83號
九龍	尖沙咀分行	尖沙咀 加拿芬道18號

招商永隆銀行有限公司

地區	分行	地址
香港島	堅尼地城分行	吉席街28號
九龍	旺角分行	彌敦道636號 招商永隆銀行中心地庫

東亞銀行有限公司

地區	分行	地址
香港島	總行	中環 德輔道中10號
	筲箕灣分行	筲箕灣 筲箕灣道289-293號 嘉福大廈地下
九龍	偉業街133號分行	九龍 觀塘 偉業街133號地下
新界	美孚新邨分行	美孚 萬事達廣場 地下N57號

5. 閣下可於下列時間遞交申請表格：

2020年10月7日（星期三）	– 上午九時正至下午四時半
2020年10月8日（星期四）	– 上午九時正至下午四時半
2020年10月9日（星期五）	– 上午九時正至下午四時半
2020年10月10日（星期六）	– 上午九時正至中午十二時正
2020年10月12日（星期一）	– 上午九時正至中午十二時正

6. 截止遞交申請的時間為2020年10月12日（星期一）中午十二時正。本公司將於當日上午十一時四十五分至中午十二時正期間開始辦理認購申請，唯一會影響此時間的變化因素為當日的天氣情況（詳見招股章程「如何申請香港公開發售股份 — 10. 惡劣天氣及／或極端情況對開始辦理申請登記的影響」分節）。

EXCELLENCE COMMERCIAL PROPERTY & FACILITIES MANAGEMENT GROUP LIMITED

(Incorporated in the Cayman Islands with limited liability)

GLOBAL OFFERING

Conditions of your application

A. Who can apply

1. You and any person(s) for whose benefit you are applying must be 18 years of age or older and must have a Hong Kong address.
2. If you are a firm, the application must be in the individual members' names.
3. The number of joint applicants may not exceed 4.
4. If you are a body corporate, the application must be signed by a duly authorised officer, who must state his representative capacity, and stamped with your corporation's chop.
5. You must be outside the United States, not be a United States Person (as defined in Regulation S under the U.S. Securities Act) and not be a legal or natural person of the PRC.
6. Unless permitted by the Listing Rules, you cannot apply for any Hong Kong Public Offer Shares if you are:
 - an existing beneficial owner of Shares in the Company and/or any of its subsidiaries;
 - a Director or chief executive officer of the Company and/or any of its subsidiaries;
 - a close associate (as defined in the Listing Rules) of any of the above;
 - a core connected person (as defined in the Listing Rules) of the Company or will become a core connected person of the Company immediately upon completion of the Global Offering; or
 - have been allocated or have applied for any International Placing Shares or otherwise participate in the International Placing.

B. If you are a nominee

You, as a nominee, may make more than one application for the Hong Kong Public Offer Shares by: (i) giving electronic application instructions to HKSCC via Central Clearing and Settlement System ("CCASS") (if you are a CCASS Participant); or (ii) using a **WHITE** or **YELLOW** Application Form, and lodge more than one application in your own name on behalf of different beneficial owners.

C. Effect of completing and submitting this Application Form

By completing and submitting this Application Form, you (and if you are joint applicants, each of you jointly and severally) for yourself or as an agent or a nominee on behalf of each person for whom you act:

- undertake to execute all relevant documents and instruct and authorise the Company and/or the Joint Representatives (or their agents or nominees), as agents of the Company, to execute any documents for you and to do on your behalf all things necessary to register any Hong Kong Public Offer Shares allocated to you in your name as required by the Articles of Association;
- agree to comply with the Cayman Islands Companies Laws, the Companies Ordinance, the Companies (Winding Up and Miscellaneous Provisions) Ordinance, the Memorandum of Association and the Articles of Association;
- confirm that you have read the terms and conditions and application procedures set out in the Prospectus and in this Application Form and agree to be bound by them;
- confirm that you have received and read the Prospectus and have only relied on the information and representations contained in the Prospectus in making your application and will not rely on any other information or representations except those in any supplement to the Prospectus;
- confirm that you are aware of the restrictions on the Global Offering in the Prospectus;

- agree that none of the Company, the Joint Sponsors, the Joint Representatives, the Joint Global Coordinators, the Joint Bookrunners, the Joint Lead Managers, the Underwriters, their respective directors, officers, employees, partners, agents, advisers and any other parties involved in the Global Offering is or will be liable for any information and representations not in the Prospectus (and any supplement to it);
- undertake and confirm that you or the person(s) for whose benefit you have made the application have not applied for or taken up, or indicated an interest for, and will not apply for or take up, or indicate an interest for, any Offer Shares under the International Placing nor participated in the International Placing;
- agree to disclose to the Company, the Joint Sponsors, the Joint Representatives, the Joint Global Coordinators, the Joint Bookrunners, the Joint Lead Managers, the Underwriters, the Hong Kong Share Registrar, the receiving bank and/or their respective advisers and agents any personal data which they may require about you and the person(s) for whose benefit you have made the application;
- (if the laws of any place outside Hong Kong apply to your application) agree and warrant that you have complied with all such laws and none of the Company, the Joint Sponsors, the Joint Representatives, the Joint Global Coordinators, the Joint Bookrunners, the Joint Lead Managers and the Underwriters nor any of their respective officers or advisers will breach any law outside Hong Kong as a result of the acceptance of your offer to purchase, or any action arising from your rights and obligations under the terms and conditions contained in the Prospectus and this Application Form;
- agree that once your application has been accepted, you may not rescind it because of an innocent misrepresentation;
- agree that your application will be governed by the laws of Hong Kong;
- represent, warrant and undertake that (i) you understand that the Hong Kong Public Offer Shares have not been and will not be registered under the U.S. Securities Act; and (ii) you and any person for whose benefit you are applying for the Hong Kong Public Offer Shares are outside the United States (as defined in Regulation S) or are a person described in paragraph (h)(3) of Rule 902 of Regulation S;
- warrant that the information you have provided is true and accurate;
- agree to accept the Hong Kong Public Offer Shares applied for, or any lesser number allocated to you under the application;
- authorise the Company to place your name(s) on the Company's register of members as the holder(s) of any Hong Kong Public Offer Shares allocated to you, and the Company and/or its agents to send any share certificate(s) and/or any e-Refund payment instructions and/or any refund cheque(s) to you or the first-named applicant for joint application by ordinary post at your own risk to the address stated on the application, unless you are eligible to collect the share certificate(s) and/or refund cheque(s) in person;
- declare and represent that this is the only application made and the only application intended by you to be made to benefit you or the person for whose benefit you are applying;
- understand that the Company, the Directors and the Joint Representatives, will rely on your declarations and representations in deciding whether or not to make any allotment of any of the Hong Kong Public Offer Shares to you and that you may be prosecuted for making a false declaration;
- (if the application is made for your own benefit) warrant that no other application has been or will be made for your benefit on a **WHITE** or **YELLOW** Application Form or by giving electronic application instructions to HKSCC or to the **White Form eIPO** Service Provider by you or by any one as your agent or by any other person; and

- (if you are making the application as an agent for the benefit of another person) warrant that (i) no other application has been or will be made by you as agent for or for the benefit of that person or by that person or by any other person as agent for that person on a **WHITE** or **YELLOW** Application Form or by giving electronic application instructions to HKSCC and (ii) you have due authority to sign the Application Form or give electronic application instructions on behalf of that other person as their agent.

D. Power of attorney

If your application is made through an authorised attorney, the Company, the Joint Sponsors and the Joint Representatives may accept or reject your application at their discretion, and on any condition they think fit, including evidence of the attorney's authority.

Determination of Offer Price and Allocation of Hong Kong Public Offer Shares

The Offer Price is expected to be fixed on or around Monday, October 12, 2020. Applicants are required to pay the maximum Offer Price of HK\$10.68 for each Hong Kong Public Offer Share together with 1% brokerage, 0.0027% SFC transaction levy and 0.005% Hong Kong Stock Exchange trading fee. If the Offer Price is not agreed between the Company and the Joint Representatives (on behalf of the Underwriters) on or before Tuesday, October 13, 2020, the Global Offering will not proceed and will lapse.

Applications for Hong Kong Public Offer Shares will not be processed and no allotment of any Hong Kong Public Offer Shares will be made until the application lists close.

The Company expects to announce the fixed Offer Price, the indication of the level of interest in the International Placing, the level of applications under the Hong Kong Public Offering and the basis of allocation of the Hong Kong Public Offer Shares on Friday, October 16, 2020 on the website of the Hong Kong Stock Exchange at www.hkexnews.hk and the Company's website at www.excepm.com. Results of allocations in the Hong Kong Public Offering, and the Hong Kong Identity Card/passport/Hong Kong business registration numbers of successful applicants (where applicable) will be available on the above websites.

The allocation of Offer Shares between the Hong Kong Public Offering and the International Placing is subject to adjustment as detailed in the subsection headed "Structure and conditions of the Global Offering – Hong Kong Public Offering – Reallocation" in the Prospectus. In particular, the Joint Representatives may reallocate Offer Shares from the International Placing to the Hong Kong Public Offering to satisfy valid applications under the Hong Kong Public Offering. In accordance with Guidance Letter HKEX-GL91-18 issued by the Stock Exchange, if such reallocation is done other than pursuant to Practice Note 18 of the Listing Rules, the maximum total number of Offer Shares that may be reallocated to the Hong Kong Public Offering following such reallocation shall be not more than double the initial allocation to the Hong Kong Public Offering (i.e. 60,000,000 Shares), and the final price shall be fixed at the low end of the Offer Price range (that is, HK\$9.30 per Offer Share) stated in the Prospectus.

If your application for Hong Kong Public Offer Shares is successful (in whole or in part)

If you apply for 1,000,000 or more Hong Kong Public Offer Shares and have provided all information required in this Application Form, you may collect the refund cheque(s) and/or Share certificate(s) in person from: Computershare Hong Kong Investor Services Limited at Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, from 9:00 a.m. to 1:00 p.m. on Friday, October 16, 2020 or such other date as notified by us.

If you are an individual who is eligible for personal collection, you must not authorise any other person to collect for you. If you are a corporate applicant which is eligible for personal collection, your authorised representative must bear a letter of authorisation from your corporation stamped with your corporation's chop. Both individuals and authorised representatives must produce, at the time of collection, evidence of identity acceptable to the Hong Kong Share Registrar.

If you do not collect your refund cheque(s) and/or Share certificate(s) personally within the time period specified for collection, they will be dispatched promptly to the address as specified on this Application Form by ordinary post at your own risk.

If you apply for less than 1,000,000 Hong Kong Public Offer Shares, your refund cheque(s) and/or Share certificate(s) will be sent to the address on the relevant Application Form on or before Friday, October 16, 2020, by ordinary post and at your own risk. No receipt will be issued for application monies paid. The Company will not issue temporary documents of title.

Refund of your money

If you do not receive any Hong Kong Public Offer Shares or if your application is accepted only in part, the Company will refund to you your application monies (including the related 1% brokerage, 0.0027% SFC transaction levy and 0.005% Hong Kong Stock Exchange trading fee) without interest. If the Offer Price is less than the maximum Offer Price, the Company will refund to you the surplus application monies (including the related 1% brokerage, 0.0027% SFC transaction levy and 0.005% Hong Kong Stock Exchange trading fee) without interest.

The refund procedures are stated in the subsection headed "How to Apply for the Hong Kong Public Offer Shares – 14. Dispatch/Collection of share certificates and refund monies" in the Prospectus.

Application by HKSCC Nominees Limited ("HKSCC Nominees")

Where this Application Form is signed by HKSCC Nominees on behalf of persons who have given electronic application instructions to apply for the Hong Kong Public Offer Shares, the provisions of this Application Form which are inconsistent with those set out in the Prospectus shall not apply and provisions in the Prospectus shall prevail.

Without limiting the generality of this paragraph, the following sections of this Application Form are inapplicable where this form is signed by HKSCC Nominees:

- "Applicants' declaration" on the first page;
- "Warning" on the first page;
- "If you are a nominee";
- All representations and warranties under the "Effect of completing and submitting this Application Form" section, except the first one regarding registration of Hong Kong Public Offer Shares in the applicant's name and the signing of documents to enable the applicant to be registered as the holder of the Hong Kong Public Offer Shares;
- "If your application for Hong Kong Public Offer Shares is successful (in whole or in part)"; and
- "Refund of your money".

The following subsections in the "How to apply for the Hong Kong Public Offer Share" section of the Prospectus are inapplicable where this form is signed by HKSCC Nominees:

- "8. How many applications can you make"; and
- "12. Circumstances in which you will not be allotted Offer Shares".

Effect of the Information You Give to Computershare Hong Kong Investor Services Limited

Computershare Hong Kong Investor Services Limited and its related bodies' corporate, directors, officers, employees and agents ("Representatives") expressly disclaim and exclude to the maximum extent permitted by law any liability for any loss or damage suffered or incurred by the applicant or any other person or entity however caused relating in any way to, or connected with, any information provided by or on behalf of the applicant on or in connection with this document or any services provided hereunder, or any other written or oral communication provided by or on behalf of the applicant in connection with this document or any services provided hereunder. This includes, without limitation, any errors or omissions in such information however caused, or the Representatives or any other person or entity placing any reliance on such information or any documentation, image, recording or reproduction of such information, or its accuracy, completeness, currency or reliability.

**EXCELLENCE COMMERCIAL PROPERTY &
FACILITIES MANAGEMENT GROUP LIMITED**
卓越商企服務集團有限公司
(於開曼群島註冊成立的有限公司)

全球發售

申請條件

甲. 可提出申請的人士

- 閣下及閣下為其利益提出申請的人士必須年滿18歲並有香港地址。
- 如閣下為商號，申請須以個別成員名義提出。
- 聯名申請人不得超過四名。
- 如閣下為法人團體，申請須經獲正式授權人員簽署，並註明其所屬代表身份及蓋上公司印鑑。
- 閣下必須身處美國境外，並非美籍人士(定義見美國證券法S規例)，亦非中國法人或自然人。
- 除上市規則批准外，下列人士概不得申請認購任何香港公開發售股份：
 - 本公司及／或其任何附屬公司股份的現有實益擁有人；
 - 本公司及／或其任何附屬公司的董事或行政總裁；
 - 上述任何人士的緊密聯繫人(定義見上市規則)；
 - 本公司核心關連人士(定義見上市規則)或緊隨全球發售完成後成為本公司核心關連人士的人士；或
 - 已獲分配或已申請任何國際配售股份或以其他方式參與國際配售的人士。

乙. 如閣下為代名人

閣下作為代名人可提交超過一份香港公開發售股份申請，方法是：(i)透過中央結算及交收系統(「中央結算系統」)向香港結算發出電子認購指示(如閣下為中央結算系統參與者)；或(ii)使用白色或黃色申請表格，以自身名義代表不同的實益擁有人提交超過一份申請。

丙. 填交本申請表格的效用

閣下填妥並遞交本申請表格，即表示閣下(如屬聯名申請人，即各人共同及個別)代表閣下本身，或作為閣下代其行事的每位人士的代理或代名人：

- 承諾簽立所有相關文件，並指示及授權本公司及／或作為本公司代理的聯席代表(或彼等的代理或代名人)代表閣下簽立任何文件，並為按照組織章程細則的規定，將閣下獲分配的任何香港公開發售股份以閣下名義登記代表閣下作出一切所需事宜；
- 同意遵守開曼群島公司法、公司條例、公司(清盤及雜項條文)條例、組織章程大綱及組織章程細則；
- 確認閣下已細閱招股章程及本申請表格所載的條款及條件以及申請程序，並同意受其約束；
- 確認閣下已接獲及細閱招股章程，提出申請時也僅依據招股章程載列的資料及陳述，而除招股章程任何補充文件外，不會依賴任何其他資料或陳述；
- 確認閣下知悉招股章程內有關全球發售的限制；

- 同意本公司、聯席保薦人、聯席代表、聯席全球協調人、聯席賬簿管理人、聯席牽頭經辦人、包銷商、彼等各自的董事、高級職員、僱員、合夥人、代理、顧問及參與全球發售的任何其他人士現時及日後均毋須對並非載於招股章程(及其任何補充文件)的任何資料及陳述負責；
- 承諾及確認閣下或閣下為其利益提出申請的人士並無申請或接納或表示有意認購(亦不會申請或接納或表示有意認購)國際配售的任何發售股份，亦無參與國際配售；
- 同意在本公司、聯席保薦人、聯席代表、聯席全球協調人、聯席賬簿管理人、聯席牽頭經辦人、包銷商、香港證券登記處、收款銀行及／或彼等各自的顧問及代理提出要求時，向彼等披露其所要求提供有關閣下及閣下為其利益提出申請的人士的個人資料；
- (若香港境外任何地方的法例適用於閣下的申請，則)同意及保證閣下已遵守所有有關法例，且本公司、聯席保薦人、聯席代表、聯席全球協調人、聯席賬簿管理人、聯席牽頭經辦人及包銷商和彼等各自的高級職員或顧問概不會因接納閣下的購買要約，或閣下在招股章程及本申請表格所載的條款及條件項下的權利及責任所引致的任何行動，而違反香港境外的任何法例；
- 同意閣下的申請一經接納，即不得因無意的失實陳述而撤銷；
- 同意閣下的申請受香港法例規管；
- 聲明、保證及承諾(i)閣下明白香港公開發售股份不曾亦不會根據美國證券法登記；及(ii)閣下及閣下為其利益申請香港公開發售股份的人士均身處美國境外(定義見S規例)，又或屬S規例第902條第(h)(3)段所述的人士；
- 保證閣下提供的資料真實及準確；
- 同意接納所申請數目或根據申請分配予閣下但數目較少的香港公開發售股份；
- 授權本公司將閣下的姓名／名稱列入本公司股東名冊，作為閣下獲分配的任何香港公開發售股份的持有人，並授權本公司及／或其代理以普通郵遞方式按申請所示地址向閣下或聯名申請的排名首位申請人發送任何股票及／或任何電子退款指示及／或退款支票，郵誤風險由閣下承擔，除非閣下合資格親身領取股票及／或退款支票；
- 聲明及表示此乃閣下為本身或閣下為其利益提出申請的人士提出及擬提出的唯一申請；
- 明白本公司、董事及聯席代表將依據閣下的聲明及陳述而決定是否向閣下配發任何香港公開發售股份，閣下如作出虛假聲明，可能會被檢控；
- (如本申請為閣下本身的利益提出)保證閣下或作為閣下代理的任何人士或任何其他人士不曾亦不會為閣下的利益以白色或黃色申請表格或向香港結算或白表eIPO服務供應商發出電子認購指示而提出其他申請；及

如閣下欲以本身名義登記將獲發行的香港公開發售股份，請使用本表格

- (如閣下作為代理為另一人士的利益提出申請)保證
(i) 閣下(作為代理或為該人士利益)或該人士或任何其他作為該人士代理的人士不曾亦不會以白色或黃色申請表格或向香港結算發出電子認購指示提出其他申請；及(ii) 閣下獲正式授權作為該人士的代理代為簽署申請表格或發出電子認購指示。

丁. 授權書

如閣下透過授權人士提出申請，本公司、聯席保薦人及聯席代表可按其認為合適的條件(包括出示獲授權證明)酌情接納或拒絕閣下的申請。

釐定發售價及香港公開發售股份的分配

預期發售價於2020年10月12日(星期一)或前後釐定。申請人須繳付每股香港公開發售股份10.68港元的最高發售價，另加1%經紀佣金、0.0027%證監會交易徵費及0.005%香港聯交所交易費。倘若本公司與聯席代表(代表包銷商)並無於2020年10月13日(星期二)或之前協定發售價，全球發售將不會進行，並將告失效。

截止登記認購申請前，概不處理香港公開發售股份的申請或配發任何香港公開發售股份。

本公司預期於2020年10月16日(星期五)在香港聯交所網站 www.hkexnews.hk 及本公司網站 www.excepm.com 公佈協定發售價、國際配售踴躍程度、香港公開發售認購水平及香港公開發售股份分配基準。香港公開發售的分配結果以及成功申請人的香港身份證／護照／香港商業登記號碼(如適用)亦同於上述網站公佈。

香港公開發售及國際配售之間的發售股份分配可按照招股章程「全球發售的架構及條件－香港公開發售－重新分配」分節所詳述者予以調整。具體而言，聯席代表可將發售股份自國際配售重新分配至香港公開發售，以滿足根據香港公開發售提出的有效申請。根據聯交所發佈的香港聯交所指引函件 HKEX-GL91-18，倘該重新分配並非根據上市規則第18項應用指引而作出，則於該重新分配後可能重新分配至香港公開發售的發售股份總數最多不得超過香港公開發售所作之最初分配的兩倍(即60,000,000股)，及最終價格須釐定為招股章程所述發售價範圍的下限(即每股發售股份9.30港元)。

如閣下成功申請認購香港公開發售股份(全部或部分)

如閣下申請認購1,000,000股或以上香港公開發售股份並於本申請表格提供一切必要資料，閣下可於2020年10月16日(星期五)或本公司公佈的其他日期上午九時正至下午一時正，親身前往香港中央證券登記有限公司(地址為香港灣仔皇后大道東183號合和中心17樓1712-1716室)領取退款支票及／或股票。

如閣下為個人申請人並合資格親身領取，閣下不得授權任何其他人士代領。如閣下為公司申請人並合資格派人領取，閣下的授權代表須攜同蓋上公司印鑑的授權書領取。個人申請人及授權代表領取股票時均須出示香港證券登記處接納的身份證明文件。

如閣下並無在指定領取時間內親身領取退款支票及／或股票，有關支票及／或股票將會立刻寄往本申請表格所示地址，郵誤風險由閣下承擔。

如閣下申請認購1,000,000股以下香港公開發售股份，閣下的退款支票及／或股票將於2020年10月16日(星期五)或之前以普通郵遞方式寄往相關申請表格所示地址，郵誤風險由閣下承擔。已付申請股款將不獲發收據。本公司將不會發出臨時所有權文據。

退回款項

若閣下未獲分配任何香港公開發售股份或申請僅部分獲接納，本公司將不計利息退回閣下的申請股款(包括相關的1%經紀佣金、0.0027%證監會交易徵費及0.005%香港聯交所交易費)。如發售價低於最高發售價，本公司將不計利息退回多收申請股款(包括相關的1%經紀佣金、0.0027%證監會交易徵費及0.005%香港聯交所交易費)。

有關退款手續載於招股章程「如何申請香港公開發售股份－14. 寄發／領取股票及退款」分節。

香港中央結算(代理人)有限公司(「香港結算代理人」)提出的申請

如本申請表格由香港結算代理人代表發出電子認購指示申請香港公開發售股份的人士簽署，本申請表格與招股章程不符的條文將不適用，且以招股章程所述者為準。

在不限制此段一般應用的前提下，本申請表格的以下部分在香港結算代理人作簽署人的情況下並不適用：

- 第一頁的「申請人聲明」；
- 第一頁的「警告」；
- 「如閣下為代名人」；
- 「填交本申請表格的效用」一節項下的所有陳述及保證，惟首項有關以申請人名義登記香港公開發售股份及簽署使申請人登記成為香港公開發售股份持有人的文件除外；
- 「如閣下成功申請認購香港公開發售股份(全部或部分)」；及
- 「退回款項」。

招股章程「如何申請香港公開發售股份」分節的以下部分在香港結算代理人作簽署人的情況下並不適用：

- 「8. 閣下可提交的申請數目」；及
- 「12. 閣下將不獲配發發售股份的情況」。

閣下提供給香港中央證券登記有限公司的資訊的有關影響

香港中央證券登記有限公司和其有關連的法人團體、董事、高級人員、僱員及代理(「代表」)在法律所容許的最大限度內明確卸棄及免除在任何方面與申請人或代表申請人在此文件提供的或與此文件或在此文件下提供的任何服務相關的任何資料，或任何申請人或代表申請人提供與此文件或在此文件下提供的任何服務相關的任何其他書面或口頭通訊，有關或相關由申請人或任何其他人士或實體所遭受或招致不論如何造成的任何損失或損害的任何法律責任。此包括，但不限於，該等資料中不論如何造成的任何錯誤或遺漏，或代表或任何其他人士或實體對該等資料或任何該等資料的文件記錄、影像、記錄或複製品作出的任何依據，或其準確性、完整性、合時性或可靠性。

Personal Data

Personal Information Collection Statement

This Personal Information Collection Statement informs the applicant for, and holder of, Hong Kong Public Offer Shares, of the policies and practices of the Company and its Hong Kong Share Registrar in relation to personal data and the Personal Data (Privacy) Ordinance (Chapter 486 of the Laws of Hong Kong) (the "Ordinance").

1. Reasons for the collection of your personal data

It is necessary for applicants and registered holders of securities to supply correct personal data to the Company or its agents and the Hong Kong Share Registrar when applying for securities or transferring securities into or out of their names or in procuring the services of the Hong Kong Share Registrar.

Failure to supply the requested data may result in your application for securities being rejected, or in delay or the inability of the Company or its Hong Kong Share Registrar to effect transfers or otherwise render their services. It may also prevent or delay registration or transfers of the Hong Kong Public Offer Shares which you have successfully applied for and/or the dispatch of share certificate(s) and/or refund cheque(s) and/or e-Refund payment instruction(s) to which you are entitled.

It is important that securities holders inform the Company and the Hong Kong Share Registrar immediately of any inaccuracies in the personal data supplied.

2. Purposes

The personal data of the securities holders may be used, held, processed, and/or stored (by whatever means) for the following purposes:

- processing your application and/or refund cheque and/or e-Refund payment instruction(s), where applicable, verification of compliance with the terms and application procedures set out in this Application Form and the Prospectus and announcing results of allocation of the Hong Kong Public Offer Shares;
- compliance with applicable laws and regulations in Hong Kong and elsewhere;
- registering new issues or transfers into or out of the names of securities holders including, where applicable, HKSCC Nominees;
- maintaining or updating the register of securities holders of the Company;
- verifying securities holders' identities;
- establishing benefit entitlements of securities holders of the Company, such as dividends, rights issues, bonus issues, etc.;
- distributing communications from the Company and its subsidiaries;
- compiling statistical information and securities holder profiles;
- disclosing relevant information to facilitate claims on entitlements; and

- any other incidental or associated purposes relating to the above and/or to enable the Company and the Hong Kong Share Registrar to discharge their obligations to securities holders and/or regulators and/or any other purposes to which the securities holders may from time to time agree.

3. Transfer of personal data

Personal data held by the Company and its Hong Kong Share Registrar relating to the securities holders will be kept confidential but the Company and its Hong Kong Share Registrar may, to the extent necessary for achieving any of the above purposes, disclose, obtain or transfer (whether within or outside Hong Kong) the personal data to, from or with any of the following:

- the Company's appointed agents such as financial advisers, receiving bankers and overseas principal share registrar;
- where applicants for securities request a deposit into CCASS, HKSCC or HKSCC Nominees, who will use the personal data for the purposes of operating CCASS;
- the Company or the Hong Kong Share Registrar in connection with their respective business operation;
- the Hong Kong Stock Exchange, the SFC and any other statutory regulatory or governmental bodies or otherwise as required by laws, rules or regulations; and
- any persons or institutions with which the securities holders have or propose to have dealings, such as their bankers, solicitors, accountants or stockbrokers etc.

4. Retention of personal data

The Company and its Hong Kong Share Registrar will keep the personal data of the applicants and holders of securities for as long as necessary to fulfil the purposes for which the personal data were collected. Personal data which is no longer required will be destroyed or dealt with in accordance with the Ordinance.

5. Access to and correction of personal data

Securities holders have the right to ascertain whether the Company or the Hong Kong Share Registrar hold their personal data, to obtain a copy of that data, and to correct any data that is inaccurate. The Company and the Hong Kong Share Registrar have the right to charge a reasonable fee for the processing of such requests.

All requests for access to data or correction of data should be addressed to us, at our registered address disclosed in the section "Corporate information" in the Prospectus or as notified from time to time, for the attention of the company secretary, or our Hong Kong Share Registrar for the attention of the privacy compliance officer.

By signing an Application Form or by giving electronic application instructions to HKSCC, you agree to all of the above.

個人資料

個人資料收集聲明

此項個人資料收集聲明是向香港公開發售股份的申請人和持有人說明有關本公司及其香港證券登記處有關個人資料和香港法例第486章《個人資料(私隱)條例》(「《條例》」)方面的政策和慣例。

1. 收集閣下個人資料的原因

證券申請人及登記持有人以本身名義申請證券或轉讓或受讓證券時或尋求香港證券登記處的服務時，必須向本公司或其代理及香港證券登記處提供準確個人資料。

未能提供所要求的資料可能導致閣下申請證券被拒或延遲，或本公司或其香港證券登記處無法落實轉讓或提供服務。此舉也可能妨礙或延遲登記或轉讓閣下成功申請的香港公開發售股份及／或寄發閣下應得的股票及／或退款支票及／或電子退款指示。

證券持有人所提供的個人資料如有任何錯誤，須立即通知本公司及香港證券登記處。

2. 目的

證券持有人的個人資料可被採用及以任何方式持有、處理及／或保存，以作下列用途：

- 處理閣下的申請及／或退款支票及／或電子退款指示(如適用)、核實是否符合本申請表格及招股章程載列的條款和申請程序以及公佈香港公開發售股份的分配結果；
- 遵守香港及其他地區的適用法律及法規；
- 以證券持有人(包括香港結算代理人(如適用))的名義登記新發行證券或轉讓或受讓證券；
- 存置或更新本公司證券持有人的名冊；
- 核實證券持有人的身份；
- 確定本公司證券持有人的受益權利，例如股息、供股和紅股等；
- 分發本公司及其附屬公司的通訊；
- 編製統計數據和證券持有人資料；
- 披露有關資料以便就權益索償；及

- 與上述有關的任何其他附帶或相關目的及／或使本公司及香港證券登記處能履行對證券持有人及／或監管機構承擔的責任及／或證券持有人不時同意的任何其他目的。

3. 轉交個人資料

本公司及其香港證券登記處所持有關證券持有人的個人資料將會保密，但本公司及其香港證券登記處可以在為達到上述任何目的之必要情況下，向下列任何人士披露、獲取或轉交(無論在香港境內或境外)有關個人資料：

- 本公司委任的代理，例如財務顧問、收款銀行和海外股份登記總處；
- (如證券申請人要求將證券存於中央結算系統)香港結算或香港結算代理人，彼等將會就中央結算系統的運作使用有關個人資料；
- 本公司或香港證券登記處就其各自業務營運而使用有關個人資料；
- 香港聯交所、證監會及任何其他法定監管機關或政府部門或遵照其他法例、規則或法規；及
- 證券持有人與其進行或擬進行交易的任何人士或機構，例如彼等的銀行、律師、會計師或股票經紀等。

4. 個人資料的保留

本公司及其香港證券登記處將按收集個人資料所需的用途保留證券申請人及持有人的個人資料。毋須保留的個人資料將會根據《條例》銷毀或處理。

5. 查閱和更正個人資料

證券持有人有權確定本公司或香港證券登記處是否持有其個人資料，並有權索取有關該資料的副本並更正任何不準確資料。本公司和香港證券登記處有權就處理任何查閱資料的要求收取合理費用。

所有查閱資料或更正資料的要求應按招股章程「公司資料」一節所披露或不時通知的本公司註冊地址送交公司秘書，或向本公司的香港證券登記處的個人資料私隱事務主任提出。

閣下簽署申請表格或向香港結算發出電子認購指示，即表示同意上述各項。

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